Masterclass Symposium Registration Form

Name: Family Name:	First Name:	Title:	
Practice Name			
Mailing Address			
Street			
City	State	P/Code	
Phone Number (M)	Phone Number (W)		
E-mail	Fax		
Physiotherapist Registration No:			
I confirm that I am registered as a phy	siotherapist under the National Re	gistration Act.	
Signature			
Dietary Requirements			
Venue: Grace Hotel 77 York Street, Sydney NSW 2000			
Cost:			
\$450 (including GST) Inclusions: notes, lunch and morning and	afternoon teas and drinks and nibble	es	
Time: Saturday 28 th July 2018 Registration: 8:30am 8:45am to 5:00pm Followed by drinks and nibbles			
Your place will only be confirmed on r an invoice/receipt.	eceipt of payment. Once payment	is received you will receiv	

Payment by cheque, electronic funds transfer or credit card. Please fill in the remittance advice on page 2 to confirm payment details.



Directors

Dr Trudy Rebbeck FACP | PhD, MAppSc(Phty), BAppSc(Phty) Mr Michael Ryan FACP | MHlthSc (Manip Phty), BAppSc (Phty

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Remittance Advice

I am paying for the following number of participants to attend:

the Masterclass Symposium at \$450 (\$456.75 via credit card) per person

at a total cost of \$_____ via (please tick below)

Credit Card 1.5% surcharge see below

Credit Card Payments

EFT

Cheque

Please note a 1.5% surcharge will be added to all credit card payments.

Please tick	Visa	Mastercard	
Card No.:	/	/	/
Expiry Date:		Amount: \$	(please include surcharge)
Name on card:			CVV

Signature: _____ Date: _____

EFT Payments

Account Name: Australian Specialist Physiotherapy Services Pty Limited BSB: 062 000 Account: 1347 5255 Please enter the following description: Symposia and your initials and surname Example for Alan B Citizen –Symposia AB Citizen

Cheque Payments

Please make cheques payable to Australian Specialist Physiotherapy Services

Please return this remittance advice as confirmation of your payment



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Recommendations and Advice:

You must tell us of any medical conditions or dietary requirements at the time of booking.

During the symposia we may take photos to be used in the future for promotion of education we provide. Please inform us during registration if you have any concerns with this.

We reserve the right to alter the content of the symposia if necessary.

Cancellation Policy

We recognise that cancellations may be inevitable.

<u>Cancellation by you</u> - We will try to accommodate any changes in your needs but cannot always guarantee that we will be able to do so; you must inform us as soon as possible. If you do cancel your position on an event, your payment will be returned according to the following schedule:

Cancellations received more than 2 weeks before the symposium date: Refund: symposium fee less a \$100 administration fee.

Cancellations received less than 2 weeks before course start date are ineligible for a refund. If no notice is given or you fail to attend, no refund is available.

The position on the course **can be fully transferable** to another person if notification of transfer is received at the same time as the cancellation.

<u>Cancellation by us:</u> While we endeavour to avoid any inconvenience, we also reserve the right to cancel the course without notice. If this occurs, you will be refunded the registration cost in full. We are not responsible for any other associated expenses.

Limit of liability - THE ORGANISER cannot be held responsible for damage and/or loss to your personal possessions.

Complaints - Should you have a problem or complaint on the symposium you must bring it to our attention as soon as possible and we will try to rectify the problem. If you feel that the problem was not resolved and resulted in a much reduced enjoyment of the symposium, you must inform us in writing within 28 days and we will respond within 28 days to resolve the matter as best we can to the satisfaction of both parties.

Privacy - We will not pass on your personal details to any third party.



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